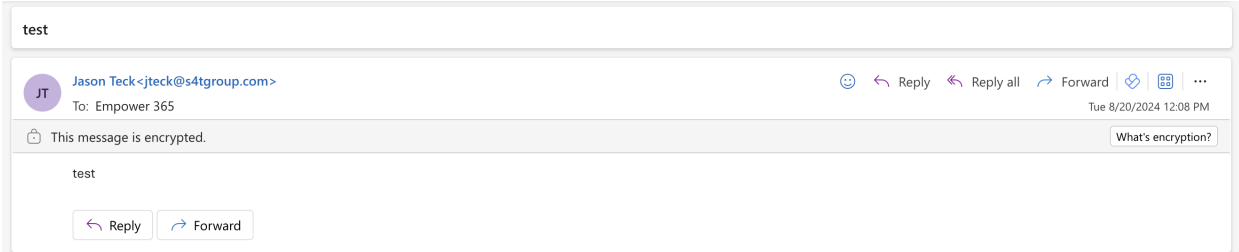


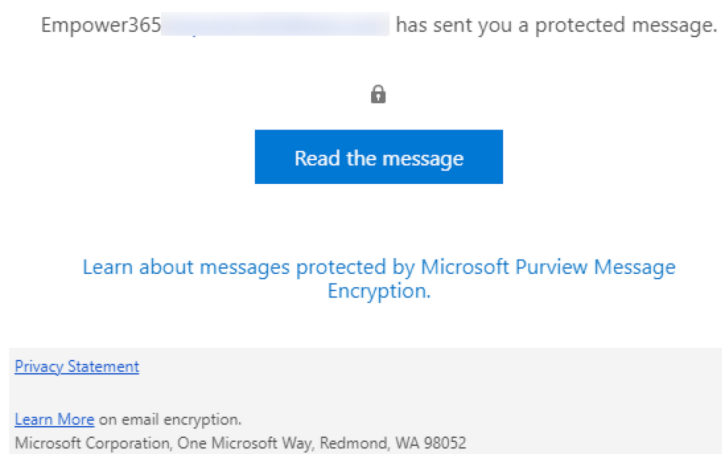
Receiving Encrypted Email with Outlook Microsoft 365

Receiving Encrypted Email – Outlook 365



If you're in a Microsoft 365 organization, you can read encrypted messages in Outlook. This applies to Outlook 365, Outlook for Web, Outlook for IOS, and Outlook for Android.

Receiving Encrypted email – NOT using Outlook with Microsoft 365



If you're not using Outlook with Microsoft 365, your encrypted message will contain a link in the message body.

- Select Read the message.

Encrypted Message

has sent you a protected message



Sign in to view the message



Sign in with a One-time passcode

- Select how you'd like to sign in to read the message. If your email provider is Google, Yahoo, or Microsoft, you can select Sign in with Google, Yahoo, or Microsoft respectively. Otherwise, select sign in with a one-time passcode.
- Once you receive the passcode in an email message, make a note of the passcode, then return to the web page where you requested the passcode and enter the passcode, and select CONTINUE.

Tip: Each passcode expires after 15 minutes. If that happens, or if you can't open the message for any reason, start over by opening the attachment again and following the steps.